



Dear Duke Public School Families & Staff:

The Oklahoma State Department of Health and the Oklahoma State Department of Education are partnering to provide specific guidance regarding Spring Break and other travels for our school families, students and district staff.

Individuals returning from travel to China, South Korea, Italy, Iran, Japan or any other [Level 2 or 3 country](#) as identified by Centers for Disease Control and Prevention (CDC) should self-quarantine for a period of 14 days before returning to school. This applies to all students, teachers, and other school or district staff.

**Steps for returning travelers from Level 2 or 3 countries:**

1. Take your temperature with a thermometer two times a day and monitor for fever. Also watch for cough or trouble breathing.
2. Stay home and avoid contact with others. Do not go to work or school for this 14-day period. Discuss your work situation with your district before returning to work or school.
3. Do not take public transportation, taxis, or ride-shares during the time you are practicing social distancing.
4. Avoid crowded places (such as shopping centers and movie theaters) and limit your activities in public.
5. Keep your distance from others (about 6 feet).

Please refer frequently to the CDC [Travelers Guidance](#) as other countries may be elevated to Level 2 or 3 at any time.

If you have questions or concerns please contact the school at 580-679-3311.

Sincerely,

A handwritten signature in blue ink that reads "Todd Ware". The signature is written in a cursive style.

Todd Ware  
Superintendent